

# AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

Website : [www.amalanursingcollege.org](http://www.amalanursingcollege.org)

**FIRST CYCLE NAAC ACCREDITATION 2022**

## CRITERION 6

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.3. Faculty Empowerment Strategies

##### 6.3.1 *Gratuity Scheme*

*Submitted to*



**THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

# **GRATUITY SCHEME**



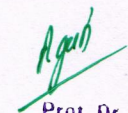
# AMALA COLLEGE OF NURSING

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Amala Nagar P.O., Thrissur-680 555, Kerala, India.

## LIST OF BENEFICIARIES OF GRATUITY SCHEME

Sl. No	Name of the Faculty	Designation	Year
1	Mini C A	Peon	2019
2	Mary Joseph	Attender	2020
3	Jyothi K F	Associate Professor	2020
4	Dr. Sr. Merely John (Molly John)	Additional Professor	2021

  
Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555





# AMALA INSTITUTE OF MEDICAL SCIENCES

Amala Nagar, Thrissur  
Tel: 230 4116 - Fax : 2307969

Date : 20.04.2019

## GRATUITY CALCULATION STATEMENT

Name of staff : MINI C. A.  
Job title : MRD PEON  
Date of joining : 02.09.2010  
Date of relieving : 27.11.2018  
Completed years of service : 8 YEAR 2 MONTHS AND 26 DAYS  
Salary issued as on last working month :  
Basic Rs16,320/-  
DA Nil  
Allowance Nil  
-----  
Total Rs. 16,320/-  
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Hence, the gratuity amount to be paid :  $\frac{(16320+0) \times 15}{26} \times 8$  years

**Rs. 75,323- (Rupees seventy five thousand three hundred and twenty three only)**


Agreed the settlement of accounts and acknowledge the receipt of payment.  
I hereby confirm that I have no other boon or dues to be received from Amala Institute of Medical Sciences, Amala Nagar, Thrissur.

MINI C. A. 

Date : 25-4-2019

Place: Amala Nagar



  
Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR PO., THRISSUR-6801



# AMALA COLLEGE OF NURSING

Amala Nagar, Thrissur  
Tel: 230 4000 - Fax : 2307969

Date : 11.06.2020

## GRATUITY CALCULATION STATEMENT

Name of staff : MARY JOSEPH

Job title : Attender

Date of joining : 22.11.2005

Date of relieving : 13.05.2020

Completed years of service : 14 Years, 5 months, 22 days

Salary issued as on last working month :

Basic	Rs. 16,960/-
DA	Rs. 160/-
Allowance	Rs. 1,272/-
Other	Rs. 624/-
<b>TOTAL</b>	<b>Rs. 19,016/-</b>

Hence, the gratuity amount to be paid :  $\frac{(16960+160)}{26} \times 15 \times 14$  years

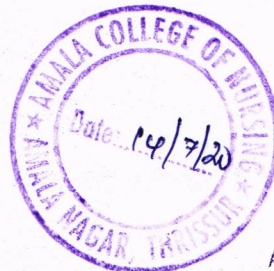
Rs. 1,38,277/- (Rupees One lakh thirty eight thousand two hundred and seventy seven only)


Agreed the settlement of accounts and acknowledge the receipt of payment.  
I hereby confirm that I have no other boon or dues to be received from Amala Institute of Medical Sciences, Amala Nagar, Thrissur.

MARY JOSEPH

Date : Amala Nagar

Place : 14/07/2020



  
Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 :



## AMALA COLLEGE OF NURSING

Amala Nagar, Thrissur  
Tel: 230 4000 - Fax: 2307969

Date : 11.06.2020

### GRATUITY CALCULATION STATEMENT

Name of staff : JYOTHI K F

Job title : Associate Professor

Date of joining : 01.06.2010 (FN)

Date of relieving : 31.03.2020 (AN)

Completed years of service : 9 Years, 9 months & 7 days

Salary issued as on last working month :

Basic	Rs. 21,810/-
DA	Rs. 0
Allowance	<u>Rs. 14,190/-</u>
<b>TOTAL</b>	<b><u>Rs. 36,000/-</u></b>

Hence, the gratuity amount to be paid :  $\frac{(21,810 + 0) \times 15}{26} \times 10$  years

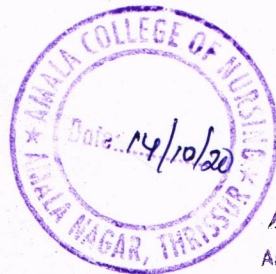
Rs. 1,25,827/- (Rupees One lakh twenty five thousand eight hundred and twenty seven only)


Agreed the settlement of accounts and acknowledge the receipt of payment.  
I hereby confirm that I have no other boon or dues to be received from Amala Institute of Medical Sciences, Amala Nagar, Thrissur.

  
JYOTHI K F

Date : 14/10/2020

Place: Amala Nagar



  
Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR PO., THRISSUR-680:

Date: 26.05.2021

From

Dr. Sr. Merly John (Molly John)  
Additional Professor  
Amala College of Nursing  
Thrissur

Through

Rev. Fr. Francis Kurissery CMI  
Academic Co-ordinator  
Amala Institute of Medical Sciences  
Thrissur

To

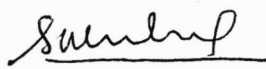
The Director  
Amala Institute of Medical Sciences  
Thrissur

Dear Father,

I am Dr. Sr. Merly John (Molly John) joined at Amala College of Nursing on 09.06.2009 and worked till 22.05.2021. As I am retired from my service on superannuation, I request you to kindly do the needful to disburse my gratuity amount.

Thanking you

Yours faithfully

  
Dr. Sr. Merly John (Molly John)

*Forwarded to the Director*  
*HR*  
*24/6/2021*

*For action*  
*5-6-2021*

*Dr. Rajee Reghunath*  
*21/5/21*

*Rajan*  
Prot. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR PO., THRISSUR-680

