



# AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

Website : [www.amalanursingcollege.org](http://www.amalanursingcollege.org)

**FIRST CYCLE NAAC ACCREDITATION 2022**

## CRITERION 6

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.3. Faculty Empowerment Strategies

*6.3.1 Time Offs*

*Submitted to*



**THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

# **TIME OFFS**



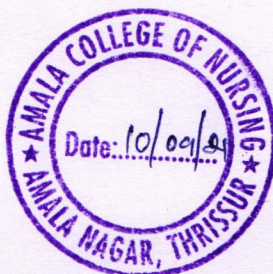
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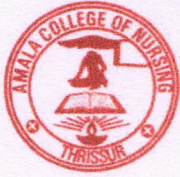
## TIME OFF - BENEFICIARIES (TEACHING AND NON-TEACHING FACULTY)

Sl. No	Name of the Faculty	Date
<b>2016</b>		
1	Sr. Jyothish (Shaji E J)	19.11.2016
2	Mrs. Rose Maria	03.12.2016
3	Mrs. Rose Maria	06.12.2016
4	Mrs. Fancy Paul K	06.12.2016
5	Mrs. Fancy Paul K	31.12.2016
<b>2017</b>		
1	Sr. Jyothish (Shaji E J)	28.01.2017
2	Sr. Merly John (Molly John)	28.01.2017
3	Mrs. Rose Maria	02.02.2017
4	Mrs. Mary Treesa Joseph	01.04.2017
5	Mrs. Mary Treesa Joseph	11.04.2017
6	Mrs. Mary Treesa Joseph	24.05.2017
7	Mrs. Rose Maria	04.07.2017
8	Mrs. Rose Maria	05.07.2017
9	Sr. Sudha Rose ( Rose Dency)	22.07.2017
10	Mrs. Rose Maria	17.08.2017
<b>2018</b>		
1	Mrs. Merine Therese Jose	05.01.2018
2	Mrs. Jyothi K F	03.02.2018
3	Mrs. Arya V Ajith	05.02.2018
4	Mrs. Sreelekha R	13.02.2018
5	Mrs. Chanlin Chacko	17.02.2018
6	Mrs. Sincy Paul	17.02.2018
7	Sr. Sudha Rose ( Rose Dency)	26.02.2018
8	Mrs. Mary Joseph	26.02.2018
9	Mrs. Jyothi K F	28.02.2018
10	Sr. Sudha Rose ( Rose Dency)	28.03.2018
11	Mrs. Mary Treesa Joseph	05.04.2018
12	Mrs. Sincy Paul	11.05.2018
13	Mr. Don Jose K	04.07.2018
14	Mrs. Merine Therese Jose	09.10.2018
15	Moly Thomas	14.12.2018
16	Mrs. Mary Treesa Joseph	17.12.2018



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Prof. Dr. RAJEE REGHUNATH  
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## TIME OFF - BENEFICIARIES (TEACHING AND NON-TEACHING FACULTY)

Sl. No	Name of the Faculty	Date
<b>2019</b>		
1	Mrs. Mary Treesa Joseph	14.01.2019
2	Mrs. Rinu David	25.03.2019
3	Mrs. Mary Treesa Joseph	30.04.2019
4	Mrs. Shaly Joseph Pullan	31.07.2019
5	Mrs. Mary Treesa Joseph	07.08.2019
<b>2020</b>		
1	Mrs. Rinu David	06.02.2020
<b>2021</b>		
1	Sr. Litha Lizbeth (Princy C. J)	03.02.2021
2	Mrs. Arya V Ajith	15.02.2021
3	Mrs. Yashly Varghese	21.04.2021
4	Mrs. Sincy Paul	03.04.2021
5	Mrs. Arya V Ajith	14.05.2021
6	Mrs. Remya Krishna K R	06.06.2021
7	Mrs. Nimmi P G	18.06.2021
8	Sr. Litha Lizbeth (Princy C. J)	01.07.2021
9	Mrs. Nimmi P G	06.07.2021
10	Mrs. Remya Krishna K R	16.07.2021
11	Mrs. Merine Therese Jose	16.07.2021
12	Mrs. Aneesha V B	16.07.2021
13	Mr. Don Jose K	19.07.2021
14	Mrs. Remya Krishna K R	19.07.2021
15	Mrs. Yashly Varghese	18.08.2021
16	Mrs. Simi C Mathew	18.08.2021
17	Mrs. Rinu David	31.08.2021
18	Mrs. Rinu David	03.09.2021



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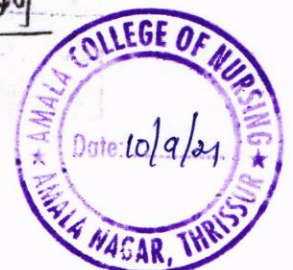
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DATE	Name of Staff	Purpose/Place	Time of leaving	Time of Arrival	Signature
25/4/15	SR. Sudha Rose	Tcr. Eye hospital	2:15pm	3:15pm	<i>[Signature]</i>
27/4/15	Fancy Paul	Peramangalam church	12:10pm	12:55pm	<i>[Signature]</i>
25/7/15	Mary & Nimmi.	Thri. SSUR	12:10pm	1:10pm	<i>[Signature]</i>
29/8/15	SR. Sudha Rose.	Chetana. Tcr.	11:30pm	1:45pm	<i>[Signature]</i>
21/8/15	SR. Sudha Rose.	olarikbar	8:10:30pm	To Sr. Santos funeral	<i>[Signature]</i>
19/11/16	Br. Jyothish.	Thrissur	12:30 PM	2pm	<i>[Signature]</i>
21/12/16	Rose Maria	Mudhuvara	11:35am	12:15pm	<i>[Signature]</i>
27/12/16	Rose Maria	Perzha Kal	1:15pm	2pm	<i>[Signature]</i>
6/12/16	Fancy Paul	"	1:15pm	2pm	<i>[Signature]</i>
31/12/16	Fancy Paul	Eravelly	1pm	3pm	<i>[Signature]</i>
28/01/17	Br. Jyothish	Fancy house	10:15 AM	12:00	<i>[Signature]</i>
28/01/17	Sr. Mary	"	"	12:00	<i>[Signature]</i>
2/1/17	Rose Maria	SIB	12:45pm	1:15pm	<i>[Signature]</i>
1/4/17	May Theresa.	Home	3pm	-	<i>[Signature]</i>
11/4/17	May Theresa.	Home	3pm	-	<i>[Signature]</i>
24/5/17	May Theresa	Home	3pm	-	<i>[Signature]</i>
5/7/17	Rose Maria	CSB	1:30pm	1:45pm	<i>[Signature]</i>
5/7/17	"	"	10:00am	11:00pm	<i>[Signature]</i>
20/7/17	SR. Sudha.	JMH-Thrissur.	10:00am	2:15pm	<i>[Signature]</i>
17/8/17	Rose Maria	SBB	1pm	1:15pm	<i>[Signature]</i>
5/1/18	Neelie	Hosp	3pm	-	<i>[Signature]</i>
03/02/18	Jyothi	Dental op	10:45am	11:10am	<i>[Signature]</i>
5/02/18	Arya V. Ajith	Home	3:5pm	-	<i>[Signature]</i>
13/2/18	Sreelekha R	Home	3:00pm	-	<i>[Signature]</i>
12/2/18	Charlin Chacko	Vimalani School	3:00pm	-	<i>[Signature]</i>
12/2/18	Seny Paul	Home	3:00pm	-	<i>[Signature]</i>
30/2/18	Sr. Sudha Rose	Post office	9:00am	10:30am	<i>[Signature]</i>
26/2/18	Mary Joseph.	Peramangalam	4:00pm	-	<i>[Signature]</i>
23/2/18	Jyothi	Thri. SSUR	11:50 am	12:45pm	<i>[Signature]</i>
28/3/18	SR. Sudha Rose	Mundoor.	11:am	1:10pm	<i>[Signature]</i>

*[Handwritten mark]*

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Date	Name of staff	Place	Time of leaving	Time of arrival	Signature
5/4/18	May Treese	ESI Hospital	8:00am	8:45am	Mth
11/05/18	Scory paul	Home	3:15pm	-	Scory
4/07/18	Don Jose K	Psc office	2 pm	3pm	Don
9/10/18	Heena	Home	3:30pm	-	He
14/12/18	St. Dona	-	3 PM	-	Mth/Don
17/12/18	May	Child sick	8am	9am	Mth
14/1/19	May	Home	8am	9am	Mth
25/3/19	Rinu	Doctor checkup	2:30pm	3:30 pm	Rinu
30/4/19	May	home	2 pm	3 pm	Mth
31/07/19	Shaly	home	2:30pm	3:30pm	Shaly
7/8/19	May	child's sick	-	8-9	Mth
6/2/20	Rinu David	home	2 pm	3 pm	Rinu
3/2/21	St. dillon	Thriuvananthapuram	2 pm	3 pm	St. dillon
15/04/21	Anya.v. Ajith	Home	2:15pm	3:15pm	Anya
21/4/21	Yashly Varkey	Home	2pm	3pm	Yashly
3/5/21	Scory Paul	Parents (vaccination)	8am	9am	Scory
14/05/21	Anya.v. Ajith	Home	3:00pm	3:30pm	Anya
6/6/21	Remya	school	11:00am	11:30 AM	Remya
18/06/21	Nirmmi	Perambangalam School	10:00	10:15	Nirmmi
01/07/21	St dillon	Davaialy - Immun	11-12am	1st Noon	St dillon
06/07/21	Nirmmi	muthuvaram KSFE	1:00	1:30pm	Nirmmi
16/7/21	Remya	KSFE	1:10pm	1:30pm	Remya
16/7/21	Heena	COVID vaccine	2:50pm	-	Heena
16/7/21	Anesha.V.B	Home	2:00pm	-	Anesha
19/7/21	Don Jose K	Pappal stre	11:5 am	12:15 am	Don
19/7/21	Remya	KSFE	1:5pm	1:30 pm	Remya
18/8/21	Yashly	Home	3pm	-	Yashly
18/8/21	Smr	Home	3 pm	-	Smr
31/8/21	Rinu David	Home	3:15pm	-	Rinu
3/9/21	Rinu David	Beby sake	8 am	8:45 am	Rinu

19/9



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DATE	Name & Designation	Purpose / Place	Time of leaving	Time of arrival	Signature
10/9/21	Don Jose K. <sup>Asst. Prof.</sup>	Co-operative hospital	9.35 am	-	
10/2/22	Don Jose K. <sup>Asst. Prof.</sup>	Home	3 pm	-	
16/2/22	Aneasha V B	Home	3 pm	-	
10/2/22	Shaly	Home	3 pm	-	
21/2/22	Rinu	Home	3 pm	-	
4/3/22	Yasuly	Home	3 pm	-	
2/4/22	MOLY THOMAS	Thrissur	10.30 Am	-	Molly Thomas
02/04/22	Albin J. V	Thrissur	3 pm	-	
04/4/22	Yasuly	home	3 pm 30 min off 9 am	8.30 am	
7/4/22	Aneasha	Home	3 pm	-	

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