



AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

Website : www.amalanursingcollege.org

FIRST CYCLE NAAC ACCREDITATION 2022

CRITERION 1

CURRICULAR ASPECTS

1.1 Curricular Planning and Implementation

1.1.1 Minutes of Curriculum Committee 2019 - 20

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

CURRICULUM COMMITTEE MINUTES
2019-20



AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

MINUTES OF CURRICULUM COMMITTEE MEETING ON 30.01.2020

With the blessing of God Almighty curriculum committee meeting was held on 30.01.2020 at 10 am at principal's chamber.

The main agenda of the meeting were

- Discussion on ATR of previous meeting..
- Evaluation of sessional exam
- Evaluation of arts and sports day
- Class for corona outbreak

Following members were present

* Prof. Dr. Rajee Raghunath

Rajee

* Sr. Litha Lizbeth FCC

Litha

* Prof. Lakshmi G

Lakshmi

* Sr. Moly Thomas

Moly Thomas

* Sr. Jyothish

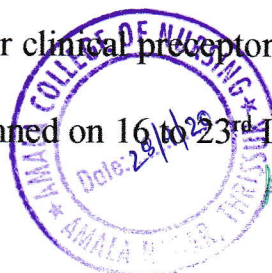
Jyothish

* Sr. Merly John, CHF

Merly

a) DISCUSSION ON ATR OF PREVIOUS MEETING

- The chairman informed that the plan for clinical posting was conveyed to all faculty and clinical rotation plans were made
- Ward 22 and CICU were allotted for clinical preceptorship programme
- Curriculum planning workshop planned on 16 to 23rd December 2020



Prof. Dr. RAJEE REGHUNATH
PRINCIPAL

AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555

b) EVALUATION OF SESSIONAL EXAM

An evaluation of the sessional examination was done. 30% of the portions were covered for first sessional exam. 40% will be covered in second sessional and 30% in third sessional examination.

c) EVALUATION OF ARTS AND SPORTS DAY

Arts day is planned on 14th and 15th January(Dhanak) and sports day in February 1st week. SNA advisor Mr. Don Jose will be allotted with the responsibility of overall coordination.

d) CLASS FOR CORONA OUTBREAK

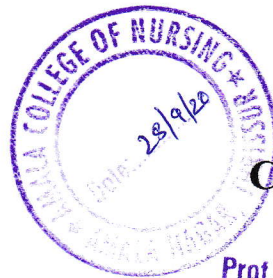
An awareness class for corona outbreak planned on 10th February at college auditorium. Experts from emergency medicine and community medicine will be invited.

The meeting adjourned at 11.00 am.

ACTION TAKEN REPORT

- Arts day conducted on 14th and 15th January 2020
- Class for awareness on corona outbreak conducted on 10th February 2020 by

Dr. Nishanth



Regun
Chairman

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555



AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

MINUTES OF CURRICULUM COMMITTEE MEETING ON 10.12.2019

With the blessing of God Almighty curriculum committee meeting was conducted on 10.12.2019 at 12.00 pm under the guidance of Prof. Dr. Rajee Raghunath.

The main agenda of the meeting were

- Discussion on APR of previous meeting..
- Plan for clinical posting and preceptorship
- Organization of a curriculum workshop

Following members were present

* Dr. Rajee Raghunath

* Sr. Litha Lizbeth FCC

* Prof. Lakshmi G

* Moly Thomas

* Sr. Jyothish

* Ms. Chanlin Chacko

* Ms. Shilsa James

* Sr. Merly John, CHF

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555



a) **DISCUSSION OF ATR OF PREVIOUS MEETING**

A discussion was made on the ATR of previous meeting. The Chairman informed that guidelines and policies on examination and feedback system was passed in AMC on 14.11.2019 and instructions were given to all faculty regarding some

b) **PLAN FOR CLINICAL POSTING AND PRECEPTORSHIP**

The committee members discussed the commencement of clinical posting and the faculty assignments.

2nd M.Sc. Nursing

- * OBG: Sr. Litha lizabeth, Ms. Aneesha V B
- * Medical Surgical Nursing: Sr. Dona, Mr. Don Jose K
- * Mental Health Nursing: Sr. Cherupushpam, Ms. Simi
- * OBG: Sr. Litha lizabeth, Ms. Aneesha V B
- * Medical Surgical Nursing: Sr. Jyothish, Mr. don Jose k
- * Mental Health Nursing: Sr. Cherupushpam, Ms. Simi C Mathew
- * Advanced Nursing Practices : Ms. Fancy Paul, Ms. Merine

4th B.Sc. Nursing

- * Ms. Aneesha V B, Ms. Shaly Joseph Pullan, Ms. Rinu David

3rd B.Sc. Nursing

- * Ms. Chanclin Chacko, Ms. Jyothi, Ms. Simi C Mathew,

Mr. Don Jose k, Ms. Lakshmi G, Sr. Cherupushpam



2nd B.Sc. Nursing

- * Ms. Arya V Ajith, Mrs. Fancy Paul K, Mrs Merine Therese Jose, Sr. Dona, Ms. Sincy Paul

1st B.Sc. Nursing

- * Sr. Jyothish, Sr. Tincy, Sr. Minimol

Preceptorship to be tried in few selected wards and to be evaluated for its benefits.

c) ORGANIZATION OF CURRICULUM PLANNING WORKSHOP

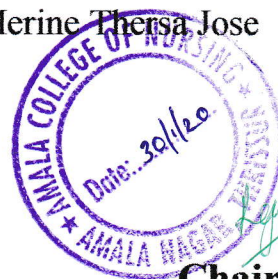
The Chairman informed regarding the organization of a curriculum planning workshop with external experts invited. The committee members discussed regarding the feasible topics and decide to organize the workshop on “Outcome based education”.

The meeting adjourned at 1.00 pm.

ACTION TAKEN REPORT

- The plan for clinical posting was conveyed to all teachers and clinical rotation plans were made.
- The management was approached regarding the sanction for preceptorship and the wards allotted were 22, CICU.
- Faculty were assigned for the coordination of activities for workshop

- * Ms. Lakshmi G, Ms. Chanlin Chacko, Ms. Merine Theresa Jose



Chairman

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555



AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

MINUTES OF CURRICULUM COMMITTEE MEETING ON 13.11.2019

With the blessing of God Almighty the first meeting of curriculum committee after the revision of membership was conducted on 13.11.2019 at 12.00 pm under the guidance of principal cum Chairman Prof. Dr. Rajee Raghunath.

The main agenda of the meeting was

- General overview of the committee, roles and responsibilities of members.
- Policy and feedback system.

Following members were present

- * Dr. Rajee Raghunath, Chairperson
- * Sr. Litha Lizbeth FCC, Co- Chairperson
- * Moly Thomas
- * Sr. Jyothish
- * Prof. Lakshmi G
- * Ms. Chanlin Chacko
- * Sr. Merly John, CHF
- * Sr. Cherupushpam
- * Ms. Shilsa James

Rghu

Lizbeth

Moly Thomas

Jyothish

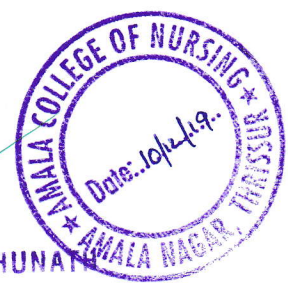
Chacko

Merly

Cherupushpam

Shilsa

Rghu




Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555


a) **GENERAL OVERVIEW OF THE COMMITTEE**

Chairperson gave a brief introduction about the overall function of the curriculum committee and roles and responsibilities of the members. Discussion was made on the frequency of committee meeting. It was decided that the committee shall meet every three monthly or whenever required.

b) **POLICY ON EXAMINATION AND FEEDBACK**

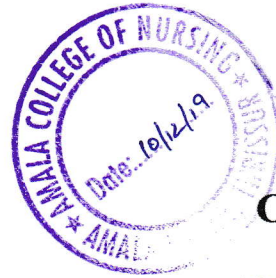
Guidelines regarding the examination pattern of the institution like sessional exams, unit test, question paper setting and feedback procedures were discussed. It was decided that three sessional exams should include 30%, 40% and 30% of the total syllabus. Three sets of question papers are to be set and submitted to the examination cell. Evaluation of examination should be done within 7 days. Unit test should be conducted on completion of each unit. Innovative teaching methods like augmented learning, self directed learning, peer learning, simulation etc should be promoted. Routine feedback to be obtained from students and teacher regarding curriculum.


Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555



ACTION TAKEN REPORT

- Guidelines and policies on examination and feedback system was passed after discussion in academic monitoring cell on 14 November 2019.
- Teacher evaluation was obtained from fourth year B.Sc. Nursing students through Google forms.



Chairman

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR PO., THRISSUR-680 555



AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

MINUTES OF CURRICULUM COMMITTEE MEETING ON 27.08.2019

With the blessing of God Almighty curriculum committee meeting was held on 27.08.2019 at 11.00 am at conference room under the guidance of Prof. Dr. Rajee Raghunath. The main agenda of the meeting was

- Evaluation of curriculum feedback obtained from various stakeholders
- Plan remedial actions

a) EVALUATION OF CURRICULUM FEEDBACK


An evaluation on curriculum feedback obtained for the year of 2018-19 was done. The major issues identified on the evaluation were

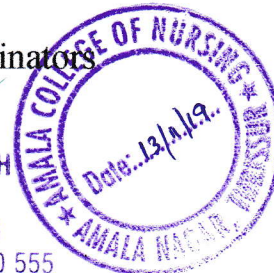
- * Lack of clarity in aims and objectives of course
- * Lack of adequate reference materials
- * Lack of balance between theory and application
- * Lack of clarity between hours and mark distribution
- * Lack of adequate practical sessions

b) PLAN REMEDIAL ACTIONS

A discussion was made on measures to overcome the issues identified on evaluation of curriculum feedback. The remedial actions planned include

- * Syllabus orientation to be given at the beginning of academic year by course coordinators and supervised by class coordinators


Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555



- * Allot more library hours and ensure utilization of reference materials and journals available
- * Provide lecture notes and simplified notes by subject teachers
- * Subject teachers to ensure integration of theory and practical components
- * Check feasibility for including more practical sessions in subjects like nursing management and education
- * Instruction to all teachers to include more innovative teaching strategies to generate interest in subject area
- * Allotment of adequate time to ensure effective coverage of syllabus
- * Integration of the add on programs to ensure enrichment of curriculum and include possibility for research and employability

The meeting adjourned at 12.00 pm

ACTION TAKEN REPORT

- The instructions were communicated to all faculty through a circular and instructed to take appropriate actions.



Chairman

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR PO., THRISSUR-680 555